

Mini Personal Editing Checklists

<p>My Editing Checklist</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p>	<p>My Editing Checklist</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p>
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Tips for Teaching Editing

1. Get the students to do the editing **ON THEIR OWN**
2. In conferences and small groups, pick a focus, **prioritize**
3. Consider both **reading level** and writing level when choosing a focus
4. Teach student to reread their piece multiple times, **checking for one thing at a time**.
5. Teach students daily editing **routines** (ex. the last two minutes of writing workshop is always rereading and editing, last thing partners always do is proofread)
6. Use **midworkshop interruptions** to remind students to reread and edit on-the-go
7. Teach **partners** how to give constructive feedback, and how to coach each other
8. Use the **teaching share** as a time to remind students of strategies for rereading and editing
9. Be sure there are **charts and visual supports** to help students remember all the strategies you've taught
10. At the end of each unit, when the whole class is in the **editing stage of the writing process**, this is the ideal time to introduce a new editing strategy. Once a strategy has been introduced, it becomes one of the things students are expected to check for every day (from the beginning of the next unit, not waiting to the end).
11. When it comes to **editing checklists**, three or four items on the checklist are ideal

Other:
